INTERNAL AUDIT REPORT

2023-2024

Section I

Institutional Profile

1. Name and Address of the College / Institution : Mazharul Uloom College

   Gandhi Nagar, Ambur Plantation R F,

   Ambur, Tamil Nadu 635802

   Telephone No : +91 4174 242644

   Email Address : principal@mucollege.ac.in &

   priciapalmuc@gmail.com

   Website : www.mucollege.ac.in

2. Year of establishment : 1969

3. Status of the college : Aided (Shift I) and Self Financing (Shift II)

   (If minority status, attach

   Letter of sanction of State Govt)

   Status : Permanent

4. Location of the college : Semi Urban

5. Land : Owned by The Ambur Muslim Education Society

   Area of the campus in acres total Build-up area in sq. ft its own campus 20.5 acres 46267 sq. ft   If not, specify (Attach separate sheet)

6. Type of college : Men's

7. Affiliated : Thiruvalluvar University, Vellore.

8. Whether 2(F),12(B)status? : Yes

9. Name of the Management : The Ambur Muslim Education Society

10. Name of the Secretary & Correspondent : Mr. M. Nazar Mohamed

11. Name of the Principal : Dr. M. Mohamed Ismail

- Courses Offered
  - B. A (Corporate Economics)
  - B. B. A
  - B. C. A
  - B. Com (Computer Application)
  - B. Com (Corporate Secretaryship)
  - B. Com (General)
  - B. Sc (Computer Science)
  - B. Sc (Data Science)
  - B. Sc (Mathematics)
  - B. Sc (Microbiology)
  - M. Sc (Information Technology)
  - M.Com (General)
  - Ph. D Commerce- Full Time / Part Time
  - Ph. D Economics- Part Time
  - Ph. D Mathematics- Part Time
  - Ph. D Urdu - Part -Time
- Total Number of Students in the college: 912
- Students Strength (Course wise)

Class	I	II	III	TOTAL
B.A.(CE)	36	22	20	78
B.SC.(M)	9	12	13	34
B.SC.(CS)	50	45	49	144
B. COM.(CS)	55	57	56	168
B.COM.	52	46	52	150
B.B.A.	16	38	28	82
B.C.A.	48	50	45	143
B.SC.(MB)	27	25	24	76
B.COM(CA)	16	0	0	16
B.SC.(DS)	3	0	NA	3
M.SC.(IT)	6	3	NA	9
M.COM.	5	4	NA	9
TOTAL	325	302	287	912

- Gender wise

Academic Year	Male	Female
2023-2024	836	76

- **Details of Teaching Staff**

    a. Total Staff Teaching Staff   :   47

    b. Details of Technical and other   :   27

       Staff of College

Section II

- **Infrastructure**

S. No	Resources	Facilities Available	Nos
1	Learning resources		
	Smart Classroom	- LCD Projector - Projector Screen - Computer - Wi-Fi Facilities	22
	Multimedia Room	- Interactive Board - LCD Projector - Projector Screen - Computer - Wi-Fi Facilities - Capacity for 74 - Mic & Speaker	1
	Laboratory	• Computer Lab – 1	50 Computers - LCD Projector 1 Server. 15 kva UPS
		• Computer Lab – 2	30 Computers - LCD Projector, 7.5 kva UPS.
		• Language Lab	25 Computers - Smart TV 1 Server.
		• Microbiology Lab	- LCD Projector - Chemicals

		Research Center	• Computer	1
			• Wi-Fi Facilities	1
			• Smart TV	1
		Central Library	• Inflibnet	• E-Resources are subscribed
			• UGC Resource Center	• 10 Computers with a printer • LCD Projector & Screen
			• E-Uloom	
			• Books	• 30927 books
			• Journals	• 10 National & International Journals
			• Magazine	• 18 Magazines
			• News paper	• 8 daily Newspapers
2		Physically challenged resources	• Ramp • Scribe • Magnifier • Quick Assist	
3		Sports and Gymnastics resources	• GYM • Cricket Practice Net and pitch • Volleyball Ground • Cricket Ground • Football Ground • Basketball Ground • Ball badminton • Badminton Ground • Kabaddi Ground • Hand Ball • 200-meter Track and field • Indoor Game Facilities • Carrom • Chess • Table tennis	

Add on Courses or Certificate courses:

S. No.	Certificate Course Name	Department	No. of Beneficiaries
1	Aptitude and reasoning	Mathematics	31
2	Computer applications in business	Commerce	45
3	Computer system design and office automation	Computer Science / Computer Application	45
4	Economics for competitive exams- Economics	Economics	20
5	English language skills for a better career	English	50
6	Modern Banking	B. Com (CA)	49

- Academic result

Academic Year	Total No of students passed in the final year
2023 - 2024	118

Career Guidance & Placement Cell (CGPC):

- Organised Tally certificate course in collaboration with VIS Academy, Vellore for I B. Com students.

- In the month of October, a 30-hour certificate training course in Python programming organised in collaboration with TIPS Academy for all final year BCA students.

- CGPC of our college organised with Thiruvalluvar University motivational lecture series 15 "empowering Minds" on 11.10.2023 at 2.30 pm 40 students from II BCA and first year M.com got benefitted

- A mega Job drive was organised in collaboration with Samarthanam trust for physically challenged people. Nearly 18 companies visited our college campus for recruitment during the Job fair on 23.09.23. Nearly 160 candidates participated and 24 got short listed in various companies.

Section IV

- **Extension Activities:**

Name of the activity	Organising unit/ agency/ collaborating agency	Name of the scheme	Number of students participated in such activities
Sadhbhavna Diwas Pledge	Mazharul Uloom College		350 Students
Special Eye Camp	Vasan Eye Care, Ambur		330 students and 35 staff members
Palm Seeds Collection activity	Directorate of Collegiate Education		15 NSS Volunteers
Free Food for All Scheme	Amma Unavagam		150 individuals had their breakfast
Tree plantation	Mazharul Uloom College		50 Students
Swachhtha hi Sewa campaign	Ministry of Youth affairs & sports		100 NSS Volunteers
NSS Day Celebration	Mazharul Uloom College		100 Students
Social Justice Day Pledge	Mazharul Uloom College		350 Students
Meri Mati Mera Desh	Ministry of Youth affairs & sports		150 Students
Blood Donation Campaign	Government Hospital and Lions Club of Ambur jointly	NSS	23 students donated their blood
Rashtriya Ekta Diwas Pledge	Mazharul Uloom College		350 Students
Vigilance Awareness Week Pledge	Mazharul Uloom College		350 Students
School Student's Exposure Visit	Directorate of Collegiate Education		80 students at various schools
Global Investors Meet Live Telecast	Directorate of Collegiate Education		70 Students
World Tamil Diaspora Live telecast	Directorate of Collegiate Education		70 Students
Road Safety Awareness Rally	Mazharul Uloom College		70 Students
National Youth Festival Live Telecast	Ministry of Youth affairs & sports		70 Students
National Voter's Day	Ministry of Youth affairs & sports		50 Students
Fitness Awareness Programme	Ministry of Youth affairs & sports		70 Students
National Youth Week	Ministry of Youth affairs & sports		70 Students

Programme	Organisation / Venue	Cell	Participants
Women empowerment Programme	Mazharul Uloom College		70 Students
Martyr's Day Pledge	Mazharul Uloom College		350 Students
Parisha pe Charcha	Ministry of Youth affairs & sports		70 Students
Road Safety Awareness	Mazharul Uloom College		50 Students
Voters Awareness programme	Collectorate		350 Students
NSS Special Camp	Mazharul Uloom College		150 Students
Fire Safety Awareness Programme	Mazharul Uloom College		50 Students
Annual Training Camp	10 TN BN NCC Vellore	NCC	22 Cadets Attended
Annual Training Camp	10 TN BN NCC Vellore		18 Cadets attended
Ek Bharat Shreshtha Bharat (EBSB) Camp	NCC Training Area, Idyapatti, and Madurai		1 Cadet attended the
Selection camp	Mazharul Uloom College		34 students participated
CATC Cum IGC RDC Selection Camp	Tamil Nadu Special Police No. II Bn, Avadi		5 Cadets attended
CATC Cum IGC RDC training	10 TN BN NCC Vellore		5 Cadets attended
Drug Abuse and Illicit Trafficking Awareness Rally	Tirupathur Collector Office	YRC	50 students
NATIONAL YOUTH DAY-2024			Municipal middle school students, totally 180 students from class 6th, 7th, 8th
National Girl Child Day	Akbar Naseem Primary (Aided) School	KHIDMATHUNNISA WOMEN EMPOWERMENT CELL	50
Health and Hygiene Programme for Girl	Mazharul Uloom College		50
International Day of Women and Girls in Science	Mazharul Uloom College		28 Boys and 21 Girls
Gender Equity Program	Mazharul Uloom College		60 students
Tally certificate course	VIS Academy, Vellore	Career Guidance & Placement Cell (CGPC)	I B. Com students.
Python programming	TIPS Academy		all final year BCA students
Empowering Minds	Thiruvalluvar University		40 students
Mega Job drive	Samarthanam trust		160 candidates participated

- Department Activities:

S. No	Department	Date	Name of the workshop/ Seminar/Conference etc	Resource Person	Number of Participants
1	DEPARTMENT OF URDU	17.10.2023	One Day Workshop	Dr. M. Sayeeduddeen, Assistant Professor, Islamiah College (Autonomous),Vaniyambadi	250
2		19.02.2024	One Day Urdu Conference	1.Dr.S.Mohammed Yaser Assistant Professor & Head C. Abdul Hakeem College (Autonomous), Melvisharam	250
3	DEPARTMENT OF TAMIL	07.03.2024	One Day Workshop	Dr. M. Tamim Manzoor, Associate Professor of Tamil, C. Abdul Hakeem College, (Autonomous), Melvisharam	100
4	Department of English	21.02.2024	One Day Seminar	Dr. K. Abrar Ahmed Assistant Professor of English C. Abdul Hakeem College (Autonomous), Melvisharam	75 Students
5	Department of Economics	02.12.2024	One-Day Workshop	Er. K. S. Krishnamurthi, a Veteran Educationist	100 Students
6	Department of Mathematics	20.10.2023	Special Guest Lecture	Dr. P. Narasimman, Assistant Professor of Mathematics, Government Arts and Science College, Tirupattur	64 Students
7		22.12.2023	Math Quiz-2023 - National Mathematics Day		40 Students
8	Department of Computer Science	16.10.2023	Special Guest Lecture	Prof. S. Mohamed Nawaz Basha M.Sc., M.Phil.,(Ph.D), Assistant Professor of Computer Science, Islamiah College (Autonomous), Vaniyambadi	81 Students
9	Department of Corporate Secretaryship	01.03.2024	National Level Seminar	Dr. Mohammed Farooq Pasha, Associate Professor & Head department of Commerce and management, Government First grade College Kengeri Bengaluru	625
10	Department of Commerce	06.02.2024	Seminar	Ms. S. Janani, Consultant ICSI-SIRC, Chennai	72 students
11		20.02.2024	Guest lecture	Mohamed Basha, JCI trainer and Manager Aston Shoes Pvt. Ltd. Ambur	62 participants

		23.02.2024	International Seminar	Dr. Sharan Kumar Shetty, Deputy Vice Chancellor/Consultant (Quality Research. Innovation & COE), Texila American University – Zambia and Dr. S. Mohamed Rafique, Assistant Professor, PG and Research Department of Commerce C. Abdul Hakeem College (Autonomous), Melvisharam.	123 Participants
12	Department of Business Administration	04.10.2023	faculty exchange program	Dr. P. Shankar, Assistant Professor of BBA KMG College	81 students
13		06.10.2023	intra-collegiate meet in 2023	Department of Microbiology and Department of BBA	70 students
14		18.10.2023	inter-collegiate meet "Maz Manager 2023		162 students
15		15.02.2024	workshop	Dr. R. Manikandan, Head and Assistant Professor of the Department of Business Administration at KMG College of Arts and Science, Gudiyattam	266 students
16	Department of Computer Application	23.02.2024	One Day Workshop	Mr. Y. S. Mohammed Ajwad and Mr. F. Afzal Bijli, Assistant Professor of Computer Application, MEASI Institute of Information Technology, Chennai	48 students
17		16.10.2023	Guest Lecture	Mr.S.Mohamed Nawaz Basha Assistant Professor of Computer Science , Islamiah College (Autonomous), Vaniyambadi	64 students
18		27.09.2023	Workshop	Mr. L. Suresh from Apex Technology, Bangalore	86 students

| 19 | | 21-03-2024 | One Day International Conference | **Dr. Preethi Ananthachari,** Professor, and Department of AI & Big Data. Endicott College of International Studies, Woosong University, Daejeon, South Korea and **Dr. M. Charles Arockiaraj,** Associate Professor, Department of MCA, AMC Engineering College, Bangalore, Karnataka | 107 |

- Staff contribution in Research and Innovation

S. No	Name of the staff	Title Patent Published
1	Dr. P.Rizwan Ahmed	INTELLIGENT CYBER SECURITY DETECTING DEVICE
2	Dr. P.Rizwan Ahmed	AI BASED PLANT EXTRACT ANALYSING DEVICE TO IDENTIFY DISEASE
3	Dr. P.Rizwan Ahmed	PRIVACY-PRESERVING MACHINE LEARNING ALGORITHMS FOR SENSITIVE DATA
4	Dr.P.Rizwan Ahmed	AI-Enabled Charging Stations for Electric Vehicles
5	Dr.P.Rizwan Ahmed	NEBULIZER CHAMBER FOR ASTHMA PATIENTS
6	Dr.P.J.Sadia Parveen	ANALYSIS OF WHY VOCABULARY IS IMPORTANT IN LEARNING A SECOND LANGUAGE
7	Dr.P.J.Sadia Parveen, Dr.A.Shafee Ahmed Khan	LANGUAGE TRANSLATOR DEVICE
8	Dr.P.J.Sadia Parveen	A Device for English Literature Analysis
9	Dr.T.Aasif Ahmed	Machine Learning based Pest Detection and Alert System for Farmers using IoT to Improve Agriculture Yield
10	Dr.T.Aasif Ahmed	BLOCKCHAIN BASED SECURE DATA MANAGEMENT SYSTEM FOR INTERNET OF THINGS (IOT) DEVICE

Section V

- IQAC Meetings

S. No	Date	Agenda	Action Taken
01	23.06.2023	NAAC Re-accreditation Cycle - III	All supporting scanned documents in PDF were made to make presentation easy before the peer team.
02	03.07.2023	NAAC Re-accreditation – Cycle III – Onsite Visit	For the 2 mock peer team visits it was decided to conduct the Orientation Program for Staff, Students, Alumni and Parents. They were informed and called for the mock peer team visit.

03	04.07.2023	Mock Peer Team Visit	All the suggestions and responses on questions that could be asked by the peer team were guided by them to the HOD's and faculty members. Orientation was given to for Staff, Students, Alumni and Parents by the mock peer team.
04	22.07.2023	Preparation For NAAC Peer Team Onsite Visit.	The Peer team schedule was shared with the staff members and deputation of duties was made to make the PTV smooth. Peer team visit was on 26.07.2023 and 27.06.2023.
05	23.08.2023	• Introductory Meeting to the New IQAC-team • Hand-over of the IQAC to the new IQAC-Director	The new IQAC – Director, M. A. Uzefa Rashida took over.
06	25.08.2023	• Submission of Action Taken Report (AY 2022-23) • Submission of Action Plan (AY 2023-24) • Report on Certificate Courses (AY 2022-23) • Discussion on Timeframe for Certificate Courses (AY 2023-24) • Submission of Semester-wise Annual Planner	• All the departments submitted the action taken report for the AY-2022-2023 by 31.08.2023. • All the departments submitted the action plan within the stipulated time. • 12 Certificate Courses were conducted in AY 2022-2023 • A timeframe for conducting certificate courses in the Academic Year 2023-24 was set. Every department has to conduct 2 certificate courses per semester including the NMSDC certificate course. • The duration should be a minimum of 30 hours with proper syllabus. It was to be a course with minimal fee. The proposals were made and submitted
07	04.09.2023 05.09.2023 08.09.2023	• Submission of AQAR 2022-2023 • Documents to be prepared • Last Date for Submission to be fixed	• Criterion I The Convener Mr. A. Md. Nayeemullah Khan submitted a list of the documents required in the prescribed format which was circulated to all the departments through mail The feedback Analysis was also carried out. • Criterion II The Convener Dr. R. Jothilakshmi submitted a list of the documents under three categories. The list of documents was circulated to the departments, exam section and the office for the requisition for AQAR 22-23 submission. • Criterion III The Convener Dr. P. Rizwan Ahmed submitted a proposal that all staff should publish two research papers that they can claim the reimbursement from the management. • Criterion IV The Convener Dr. A. Noorul Ameen was asked to carry out the Income and Expenditure Statement financial Audit. • Criterion V The Convener Mr. A. Md. Nayeemullah Khan

			submitted a list of the documents required in the prescribed format which was circulated to all the departments through mail. Soft Skills program as requested by Criterion Convener was organized by the Department of English. • Criterion VI A proposal for fund allotment for faculty to attend FDP or Refresher Course was provided by the Convener Dr. S. Afsar Ahmed. He requested for setting a new Mission for the College. • Criterion VII A circular was sent to various associations and clubs for the conduct of Programs and commemorative days. All such programs were carried out during the Academic Year.
08	03.10.2023	• University Results • Action Plan • Review of IQAC Students Interaction meeting	• A department- wise report of the IQAC-Student meeting was prepared and presented to the Principal and Management. • A detailed Secretary & Correspondent, IQAC & department meeting was carried out on 03.10.2023 with each department to discuss the highs and lows based on the report. • Strategies to improve teaching and learning, providing adequate facilities to the students were discussed and implemented to satisfy the students requirements. • Access to library, sports facility and proper canteen facility was provided to the students. • Industrial Visits were also carried out.
09	04.10.2023	• Dates of meeting with MUCAA. • Account auditing. • Action taken report -22-23 • Action Plan- 23-24	• The MUCAA was called for a meeting and an Annual General Meeting was held on 05.11.2023. • The requirement to renew the registration was discussed.
10	19.09.2024	• Students interactive meeting	Under Quality Initiative recommendation - Students requested for • Curricular Activities: Multidisciplinary subjects to be taught, communication Skills, Basic Computer skills, foreign language learning through certificate courses • Teaching and Learning Activities: i) more ICT enabled classes. ii) more research-oriented projects and assignments iii) Introduction and basic concepts to be explained before teaching new lesson, iv) More practical training v) Theory subjects to be explained through virtual sessions or AV aids or practical or hands on sessions vi) Faculty from other institutes to be invited for Guest lectures or Classes vii)

			Student Exchange programs
			• Co-Curricular activities: i) more number of participations in out campus activities organized by other colleges ii) Conduct and organize more seminars iii) No favoritism to be shown and every student be allowed to participate iv) More industrial visits v) Call companies from cities for Campus interviews. vi)Microbiology students asked for internships and campus placement. • Extra-Curricular activities: To allow maximum participation in intercollegiate competitions, sports meet, tournaments. Sports Coaching to be provided for all students • Sports hours and library hours for girls. • Infrastructure: 1) Canteen to provide breakfast from 7.30 am. More seating capacity 2) Bike stand flooring required.3) Window screens in classroom for ICT classes. 4) RO water facility for the Department of Microbiology 5) Sports equipment is not provided to all students; only a few students have the privilege. 6) Indoor Shuttle/ tennis Court.
11	18.10. 2023	• AQAR progress and requirement AY 22-23 • Action Plan for AQAR 23-24 • Final date for submission of AQAR	• Remedial Classes were conducted centralised from 3rd Nov to 18 Nov 2023. • All AQAR Data was verified for input for the submission. • IQAC organised a 5-day FDP on "Transformative Techniques: Refining Pedagogical Practices" • Collaborative Activities were organised in few departments as per the MoUs. • Since the Thiruvalluvar University under Tamil Nadu Skill Development Scheme has brought Certificate and Add on courses in the curriculum, the number of certificate courses were brought down to ensure Academic fulfilments.
12	22.12.2023	All aides meeting	All the records were scanned and uploaded in Department Drives in softcopy for reference and audit.
13	04.05.2024	• Review of the Even Semester AY 2023-2024. • Action plan for AY 2024-2025 (Odd & Even Semester) and fix a date for its submission. • Admissions AY 2024-2025 • To spell out Institution's Innovation Council (IIC) programs by Dr. R. Jothilakshmi	• The Annual plan for the forthcoming academic year 2024-2025 was discussed and subsequent department-wise meetings were conducted to confirm the planner. • The Institution's Innovation Council was formed with Dr. R. Jothilakshmi as president, Mrs M. Parveen Banu as vice president and Dr. P. J. Sadia Parveen as the convener. Coordinators were

				nominated for the different criteria under the ICC. Student members were also enrolled, and the details were provided in the AICTE portal. Events and programs were planned for the forthcoming academic year 2024-2025.

- IQAC Organized Programs

S. No	Date	Topic	No. of Beneficiaries	Outcome
01	31.10.2023	Workshop on "Reclaiming Pedagogical Creativity through Multimedia Resources" for shift I staff	34	It was highly informative and hands on session where the staff members handled the interactive board to experience its features.
02	31.10.2023	Workshop on "Embracing Technological Advancements for Effective Teaching" for shift II staff	22	It was extremely informative and hands on session where the staff members handled the interactive board to experience its features.
03	12.02.2024	Orientation Program on "Education 4.0"	36	The Teaching staff members were given awareness on the features of the EMBASE PRO SUITE for Outcome Based Education.
04	12.02.2024	Orientation Program on " Enterprise Resource Planning" for Non-Teaching Staff	10	The non-teaching staff were trained for the ERP Solution provided by EMBASE PRO SUITE
05	11.03.2024	Workshop On "Women Empowerment and Entrepreneur Skills"	59	In observance of the International Women's Day, 6 women entrepreneurs from the adopted village of Nariyambut were felicitated with cash prize of Rs.500/-. 4 Girl students entrepreneurs were also awarded Rs.500/- cash prize for their unique entrepreneurial skills.
06	22-04-2024 to 26-04-2024	Five Days Faculty Development Program On "Transformative Techniques: Refining Pedagogical Practices"	40	This FDP enriched the faculty members on significant and efficient teaching approaches such as "Learning Outcome-based Curriculum Framework", "Understanding Intellectual Property Rights: Protection Practices and Impact", "Dynamic Pedagogies: Crafting Engaging and Inclusive Learning Experiences", "Mastering Research Methodology: Techniques

				and Tools for Effective Inquiry" and "Sustainable Future: Empowering Educators in Environmental Science" to enhance their career
07	31.05.2024	Workshop On "Techniques of Stress Management" for supporting Staff	8	The supporting staff of our college were given an exclusive session on stress management to overcome their stress and fatigue during work hours.
08	03 Feb to 09 Mar 2024	IQAC & DEPARTMENT OF BCOM (CA) JOINTLY ORGANIZES Short Term Course on "MODERN BANKING" for Non - Commerce Students	49	The course was structured to provide the Microbiology students gain knowledge about Banking system, theories, law and practices necessary for effectiveness in varied banking settings, including private, public and foreign banking. The course was delivered through review of reference material including, Use of Smart board, media including feature short videos, Power point presentation etc. Tests were conducted regularly to examine student's comprehension and learning based on which students were issued the Certificates in the valedictory session.
09	19.02.2024 to 01.03.2024	IQAC & DEPARTMENT OF BCA JOINTLY ORGANIZED Short Term Course "Foundation of computer system design and office automation"	45	The course was structured to provide the Computer Science and Computer Application students to have hands on session about computer fundamentals and office automation. The students learnt various input, output devices and designing posters, certificates, vouchers, invitation, visiting cards, brochures, preparing employee pay bill, invoice and inventory.

Rashida
31/05/2024
Mrs. M.A. UZEFA RASHIDA
Director - IQAC.
Mazharul Uloom College,
AMBUR - 635802. TPT. DT.

31/5/24.
Principal
Mazharul Uloom College
- Ambur